



Procure's parent engagement app helps you stay connected to your child's learning journey

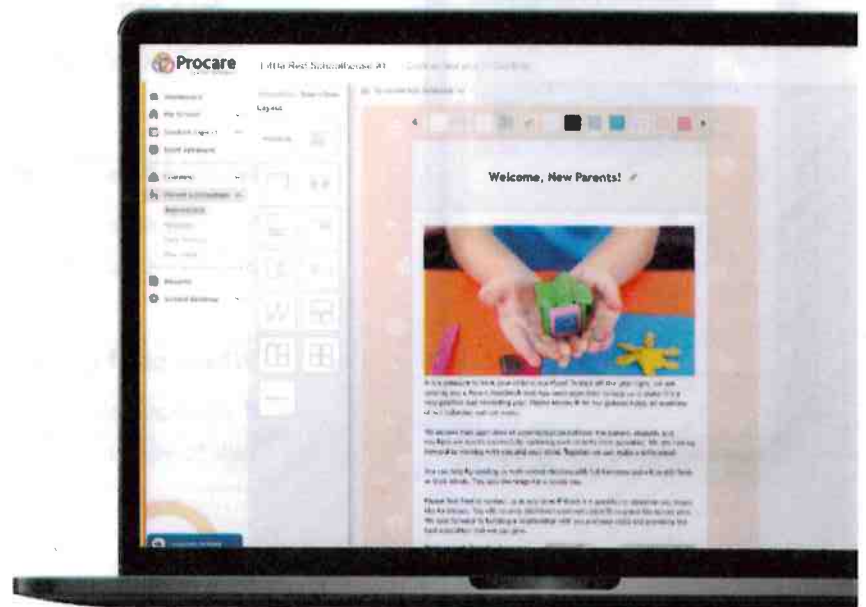
Welcome to Procure's parent engagement solution! As a parent, you now have access to a best-in-class app where you'll be able to see all of your child's activities, milestones, photos and videos in one place. You'll also be able to use the app to check your child in and out, providing a completely touch-free experience.

Procure's parent app is a solution developed by Procure, the No. 1 name in child care software—used by more than 30,000 child care businesses across the country.

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I love using this product. I use it daily to communicate with my parents. My parents love it too!

— ARIEL, OWNER





Dear Kidnect Parents,

At Kidnect, we are constantly looking at ways to improve on the service we provide you and your children. With this in mind, we began offering the option of automatic payment in 2013. Tuition Express, part of our Procure Software management system, allows us to process tuition and fee payments safely, quickly and efficiently. In a matter of minutes we can accomplish what has taken us hours to complete - leaving us more time to spend with your children.

Once enrolled in Tuition Express, your tuition and fee payments will be paid automatically and on an agreed schedule. Your personal account information is safe with Tuition Express - safer, in fact, than paying by a check. Automated payments have proven safer than writing checks and eliminate potential fraud or identity theft.

At this time, we only process recurring bank transactions. There are fees associated with each of the service options that Tuition Express offers - such as credit card payments, POS transactions, or online payments. However, in order to maintain our current budget and not pass any fees along to our families, we are using only the bank payment option. If you choose to sign up for this, Kidnect will deduct your weekly tuition (or bi-weekly or monthly) on the Monday that it is billed to your account. We want to make paying your balance easy for you. Think just how easy it would be not to worry about finding the checkbook each week.

Please let me know if you have questions about this service or the company that processes payments for us. By completing the enclosed Tuition Express enrollment form, you will help us take a gigantic step forward in our payment processing - a step that will allow us to spend more time with your children and less time processing payments and making trips to the bank. Once you return these forms in the enclosed envelope, you will receive an email outlining how you can access your Tuition Express receipts and verifying your payment schedule. As always, contact me with any questions you may have.

I love it! How do I sign up?

To enroll in Kidnect Tuition Express, please do the following:

- Fill out the bottom portion of this form.
- Fill out Electronic Funds Transfer Authorization.
- Attached voided check to bottom of above named form.
- Return those three items in the enclosed envelope (please seal for privacy) at any time to Dina Newsom at Kidnect or leave in Kidnect office.
- You will receive a receipt for your enrollment including a special Tuition Express ID number that allows you to access your information at www.tuitionexpress.com including requesting receipts via email.
(Bi weekly payments are all on the same bi-weekly schedule. Monthly payments are all on the first Monday of the month.)
- Sit back and enjoy not having to worry about your payment each week!

Funds will be debited the same day billing is done. Your first tuition payment through Tuition Express will include any past due balance on your account. From there each billing cycle will process payment ahead of services given as specified in our handbook. (For example, a weekly billing cycle done on Monday will be for the payment due for that week of service, not the week before. A monthly billing cycle done on the first Monday of the month will be for that month, not one that just ended.)

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## Kidnect Tuition Express Enrollment

Parent(s) Name \_\_\_\_\_

Enrolled child(ren) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Requested Payment Cycle:

Weekly \_\_\_\_\_

Bi-weekly \_\_\_\_\_

Monthly \_\_\_\_\_

**\*\*\* Part-time/Preschool families can only select Monthly payments. \*\*\***

Will you allow fees to be debited with your scheduled payments?    YES    NO

*(These would include registration fees, activity fees, late fees, or NSF fees.)*

*If you have previously registered with Tuition Express and would like to continue using the same bank account for tuition, please sign here authorizing us to continue drafts for coming school year.*

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date





# Automated Payment Processing Safe – Convenient – Easy

We are excited to offer the safety, convenience and ease of Tuition Express—a payment processing system that allows secure, on-time tuition and fee payments to be made from either your bank account or credit card.

## ELECTRONIC FUNDS TRANSFER AUTHORIZATION FOR **BANK ACCOUNT** and **CREDIT CARD**

I (we) hereby authorize (business name) **Kidnect Child Development** to initiate credit card charges to the below-referenced credit card account (**Section A**) OR, initiate debit entries to my (our) checking or savings account, indicated below (**Section B**). To properly affect the cancellation of this agreement, I (we) are required to give 10 days written notice. Credit union members: please contact your credit union to verify account and routing numbers for automatic payments. Check with the center for accepted credit card types.

### COMPLETE ONE SECTION ONLY

#### SECTION A (Credit Card)

~~Cardholder Name \_\_\_\_\_ Phone # \_\_\_\_\_~~

~~Cardholder Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_~~

~~Account Number \_\_\_\_\_ Expiration Date \_\_\_\_\_~~

~~Cardholder Signature \_\_\_\_\_ Date \_\_\_\_\_~~

#### SECTION B (Bank Account)

Your Name \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Bank or Credit Union Name \_\_\_\_\_ Bank or Credit Union Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

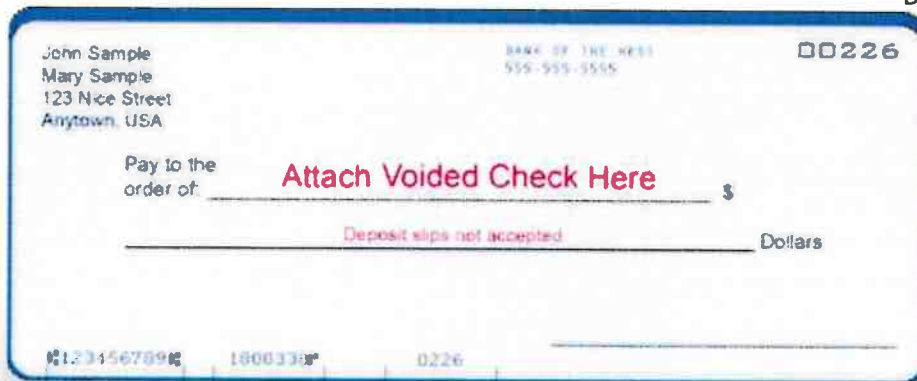
Routing Transit Number (see sample below) \_\_\_\_\_ Account Number (see sample below) \_\_\_\_\_  Checking  Savings

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

#### For Official Use Only

Date Received \_\_\_\_\_

Employee Signature \_\_\_\_\_



A service of

